

Radcom Training Classes 2010

Schedule as of February 24, 2010

All classes are held at [Radcom, Inc.](http://www.radcomservices.com), 561 Boston Mills Rd., Suite 400 Hudson, OH 44236

Class	Date(s)	Time	Fee	Trainer	RSVP
Adobe Presenter, Introduction	November 3	9 a.m. – 4 p.m.	\$425	Jennifer Beaujon or Tom Fischbach	October 27
Captivate, Introduction	June 1 * October 9	9 a.m. – 4 p.m.	\$425	Tom Fischbach	May 25 October 1
Captivate, Intermediate	June 15 * October, 23	9 a.m. – 4 p.m.	\$425	Tom Fischbach	June 8 October 15
Facilitation Skills	April 28 December 8	9 a.m. – 4 p.m.	\$225	Rob Catalano	April 21 December 1
FrameMaker, Introduction	* March 13 July 14 December 1	9 a.m. – 4 p.m.	\$425	* Angie Dianetti or Jennifer Beaujon	March 5 July 7 November 24
FrameMaker, Intermediate	* March 27 July 28 December 15	9 a.m. – 4 p.m.	\$425	Angie Dianetti or * Jennifer Beaujon	March 19 July 21 December 8
Fundamentals of Technical Writing	February 23 * November 13	9 a.m. – 4 p.m.	\$225	Cheryl Drake	February 17 November 5
Fundamentals of Technical Writing	** June 9 & 16	6 p.m. – 9 p.m.	\$225	Cheryl Drake	June 2
Instructional Design	May 26	9 a.m. – 4 p.m.	\$225	Rob Catalano	May 19
Instructional Design	** October 13 & 20	6 p.m. – 9 p.m.	\$225	Rob Catalano	October 6
Introduction to Adobe LiveCycle	March 24	5:30 p.m. - 9 p.m.	\$225	Tom Fischbach or Sharon Jendrisak	March 17
Introduction to Adobe LiveCycle	July 21	9 a.m. – 12:30 p.m.	\$225	Tom Fischbach or Sharon Jendrisak	July 14
MS Word for Technical Writers	February 10 August 18	9 a.m. – 4 p.m.	\$325	Jennifer Beaujon	February 3 August 11
Online Learning	* May 15 September 15	9 a.m. – 4 p.m.	\$225	Rob Catalano	May 7 September 8
PowerPoint for Online Learning	January 20 May 4 September 22	9 a.m. – 4 p.m.	\$325	Tom Fischbach	January 13 April 27 September 17
RoboHelp, Introduction	* April 10 August 11	9 a.m. – 4 p.m.	\$425	* Angie Dianetti or Sharon Jendrisak	April 2 August 4
RoboHelp, Intermediate	* April 24 August 25	9 a.m. – 4 p.m.	\$425	Angie Dianetti or * Sharon Jendrisak	April 16 August 18
Visio	January 19 September 29	9 a.m. – 4 p.m.	\$225	Jennifer Beaujon	January 12 September 22

Ask about our discount fee for professional organizations and groups of two or more. If you're a professional in transition, let us know and receive a 50% discount.

* Indicates Saturday class and trainer scheduled for Saturday class if more than one is listed.

** Indicates evening class with two total sessions equaling one class.

NOTE: Trainers are subject to change without advanced notice.

RSVP to nschafer@radcomservices.com or 330-650-4777 ext. 221.

Schedule by Date

When	What	Where	RSVP
Tuesday 01/19/10 9 a.m. – 4 p.m.	Visio	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 01/12/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 01/20/10 9 a.m. – 4 p.m.	PowerPoint for Online Learning	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 01/13/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 02/10/10 9 a.m. – 4 p.m.	MS Word for Technical Writers	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 02/03/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Tuesday 02/23/10 9 a.m. – 4 p.m.	Fundamentals of Technical Writing	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 02/16/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 03/13/10 9 a.m. – 4 p.m.	FrameMaker, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 03/05/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 03/24/10 5:30 – 9 p.m.	Introduction to Adobe LiveCycle	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 03/17/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 03/27/10 9 a.m. – 4 p.m.	FrameMaker, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 03/19/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 04/10/10 9 a.m. – Noon	RoboHelp, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 04/02/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 04/24/10 9 a.m. – 4 p.m.	RoboHelp, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 04/16/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 04/28/10 9 a.m. – 4 p.m.	Facilitation Skills	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 04/21/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221

Radcom Training Classes

When	What	Where	RSVP
Tuesday 05/04/10 9 a.m. – 4 p.m.	PowerPoint for Online Learning	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 04/27/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 05/15/10 9 a.m. – 4 p.m.	Online Learning	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 05/07/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 05/26/10 9 a.m. – 4 p.m.	Instructional Design	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 05/19/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Tuesday 06/01/10 9 a.m. – 4 p.m.	Captivate, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 05/25/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 06/09/10 & 06/16/10 6 – 9 p.m.	Fundamentals of Technical Writing	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 06/02/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Tuesday 06/15/10 9 a.m. – 4 p.m.	Captivate, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 06/08/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 07/14/10 9 a.m. – 4 p.m.	FrameMaker, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 07/07/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 07/21/10 9 a.m. – 12:30 p.m.	Introduction to Adobe LiveCycle	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 7/14/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 07/28/10 9 a.m. – 4 p.m.	FrameMaker, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 07/21/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 08/11/10 9 a.m. – 4 p.m.	RoboHelp, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 08/04/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221

Radcom Training Classes

When	What	Where	RSVP
Wednesday 08/18/10 9 a.m. – 4 p.m.	MS Word for Technical Writers	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 08/11/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 08/25/10 9 a.m. – 4 p.m.	RoboHelp, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 08/18/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 09/15/10 9 a.m. – 4 p.m.	Online Learning	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 09/08/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 09/22/10 9 a.m. – 4 p.m.	PowerPoint for Online Learning	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 09/15/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 09/29/10 9 a.m. – 4 p.m.	Visio	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 09/22/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 10/09/10 9 a.m. – 4 p.m.	Captivate, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 10/02/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 10/13/10 & 10/20/10 6 – 9 p.m.	Instructional Design	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 10/06/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 10/23/10 9 a.m. – 4 p.m.	Captivate, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 10/15/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 11/03/10 9 a.m. – 4 p.m.	Adobe Presenter, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 10/27/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Saturday 11/13/10 9 a.m. – 4 p.m.	Fundamentals of Technical Writing	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 11/05/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221

Radcom Training Classes

When	What	Where	RSVP
Wednesday 12/01/10 9 a.m. – 4 p.m.	FrameMaker, Introduction	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 11/24/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 12/08/10 9 a.m. – 4 p.m.	Facilitation Skills	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 12/01/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221
Wednesday 12/15/10 9 a.m. – 4 p.m.	FrameMaker, Intermediate	Radcom, Inc. 561 Boston Mills Rd., Suite 400 Hudson, OH 44236	By 12/08/10 to nschafer@radcomservices.com or 330-650-4777 ext. 221